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Next

MOVING CHECKLIST

DONE	6-8 WEEKS BEFORE MOVE	NOTES
	Get estimates for movers or rental truck	
	Schedule movers or rental truck	
	Determine furniture layout for new home	
	Make inventory of household items	
	Arrange for school transfer	
	Ask for doctor and dental referrals; arrange for transfer of medical and dental records	
	Fill out change-of-address card with post office	
	Clean out all closets and drawers	

DONE	4-6 WEEKS BEFORE MOVE	NOTES
	Get packing supplies: boxes, packing paper, tape, markers	
	Use up or dispose of food, cleaning supplies, and hazardous materials	
	Have garage sale/donate unwanted items	
	Arrange for carpet and drapery cleaning	
	Arrange for house cleaning	
	Arrange for move of pets	
	Arrange for move of plants	
	Arrange for utilities (cancel old; start new):	
	Electricity	
	Gas	
	Water/sewer	
	Telephone/DSL	
	Garbage/recycling	
	Cable/satellite	
	Arrange for transfer of homeowner's/renter's insurance	
	Begin packing	
	Make travel arrangements	
	Request relocation package from chamber of commerce of new town	

DONE	2-3 WEEKS BEFORE MOVE	NOTES
	Set aside critical documents and items you will keep with you	
	Transfer prescriptions	
	Change address:	
	Family and friends	
	Newspaper	
	Magazines	
	Bank accounts	
	Health, life, and auto insurance policies	

Order#	Date#	Country#	Buyer Name	Order Amount
PI201312-4	2013.12.16	Poland	PAWEL BROS	USD 30,887.00
PI201307-1	2013.7.8	Ireland	ALAN DUFFIN	USD 180.00
PI201301-2	2013.1.23	Korea	DAEWON COMPANY	USD 4,930.00
PI201304-2	2013.5.2	ALBANIA	SHANE DUNN	USD 5,500.00
PI201308-5	2013.8.19	Dubai UAE	ADAM MAHA	USD 2,500.00
PI201310-1	2013.10.11	Azerbaijan	ASADAT INTERNATIONAL	USD 5,600.00
PI201310-4	2013.10.31	Cairo	SHADI SALEM	USD 18,569.00
PI201312-3	2013.12.13	Pakistan	MUSTAFA ALI	USD 17,693.00
PI201304-5	2013.6.20	Palestine	MARWA	USD 16,525.00
PI201311-2	2013.12.16	Belgium	MARIE VAN DER BRUGHE	USD 1,329.00
PI201301-3	2013.1.15	CAMBODIA	MARIE VAN DER BRUGHE	USD 4,510.00
PI201303-3	2013.3.19	Ecuador	MANUELA MARON	USD 9,847.00
PI201305-2	2013.6.5	Philippines	MAESTRO LOG	USD 17,612.50
PI201306-6	2013.7.17	KENYA	MARIE VAN DER BRUGHE	USD 6,424.50
PI201308-3	2013.9.24	Malawi	MIKE MUSE	USD 2,500.00
PI201309-5	2013.10.15	MAURITIUS	MIKE MUSE	USD 13,996.50
PI201310-2	2013.10.29	Bangladesh	MARIE VAN DER BRUGHE	USD 3,372.00
PI201308-6	2013.8.19	Croatia	MIKE MUSE	USD 440.00
PI201312-1	2013.12.17	USA	MIKE MUSE	USD 590.00
PI201305-3	2013.5.18	Laos	MIKE MUSE	USD 17,700.00
PI201311-7	2013.12.10	Kazakhstan	MARIE VAN DER BRUGHE	USD 23,980.00
PI201307-4	2013.7.11	HOLLAND	MARIE VAN DER BRUGHE	USD 2,270.00
PI201302-2	2013.4.1	Peru	MARIE VAN DER BRUGHE	USD 3,731.00
PI201306-2	2013.6.17	MOZAMBIQUE	MARIE VAN DER BRUGHE	USD 3,666.00
PI201305-9	2013.5.25	Cameroon	MIKE MUSE	USD 7,862.00
PI201304-5	2013.4.20	Romania	MARIE VAN DER BRUGHE	USD 5,950.00
PI201308-2	2013.10.15	Bangladesh	MARIE VAN DER BRUGHE	USD 19,303.50
PI201310-4	2013.11.21	Guatemala	MARIE VAN DER BRUGHE	USD 26,903.00
PI201304-2	2013.7.17	Ukraine	MARIE VAN DER BRUGHE	USD 25,353.00
PI201307-1	2013.8.28	INDIA	MARIE VAN DER BRUGHE	USD 86,420.00
PI201309-2	2013.10.10	sudan	MARIE VAN DER BRUGHE	USD 8,500.00
PI201212-10	2013.3.6	Bangkok	MARIE VAN DER BRUGHE	USD 50,799.10
PI201310-2	2013.10.19	Tanzania	MARIE VAN DER BRUGHE	USD 3,780.00
PI201303-7	2013.3.28	turkey	MARIE VAN DER BRUGHE	USD 43,520.00
PI201304-8	2013.4.15	Uganda	MARIE VAN DER BRUGHE	USD 6,420.00
PI201308-1	2013.8.5	Spain	MARIE VAN DER BRUGHE	USD 3,780.00
PI201309-7	2013.9.16	Hongkong	MARIE VAN DER BRUGHE	USD 5,109.00
PI201303-10	2013.5.13	Indonesia	MARIE VAN DER BRUGHE	USD 112,060.00
PI201308-7	2013.9.2	Zambia	MARIE VAN DER BRUGHE	USD 2,885.00
PI201309-7	2013.9.13	Chile	MARIE VAN DER BRUGHE	USD 12,540.00
PI201309-8	2013.9.14	Russia	MARIE VAN DER BRUGHE	USD 47,630.00
PI201310-1	2013.10.17	Kosovo	MARIE VAN DER BRUGHE	USD 42,560.00

Managing the inventory of your dental practice can be a difficult task that, if not managed efficiently, can quickly go unchecked, leaving your limited storage space cluttered and disorganized. As a dental supplier we know that there is an incredible amount of products necessary for the proper functioning of any dental study. From various everyday things such as nitrile gloves and facial masks to special materials such as padding and implants, the management of materials used by the study requires patience and a specific process. As dentists you are perfectly capable of handling this task, but we thought you would appreciate some advice to help you manage your inventory without any problems, because © nothing is worse than the moment when you realize you have finished the prophylactic pasta with a day full of appointments for hygiene! Here are six practical tips to keep your production practice and inventory management in top shape.

1. Assigning to a person the management of inventory and the ordering of supplies Having a single person ordering, ensuring that nothing is ordered twice and not assuming that another member of the team is ordering certain supplies. Having the same person who manages the inventory ensures that there is less chance of something being left out of order, and provide accurate information for timely purchases. Your assigned person will know your inventory inside and out and will be going to if ever in doubt of where a particular product is. Having only one person in charge of purchasing the supplies can also create a relationship of trust with your suppliers, which can help you get the best offers and know new products.

2. Establish a simple ordering process Create a manual, written or stored electronically, that indicates Where certain products are ordered (we hope everything from us!). The quote of the order and specific dates if / when applicable for the purchase, the location of product resources, contacts contacts payment schedules and how to execute any special requests. This ensures that if the dedicated buyer takes some time off or decides to leave, the transition to the next buyer is without continuity solution. Having a written process there is no need to rely on a person's memory and on your practice - inventory management will continue to flow smoothly despite any change of personnel. Make your order even simpler with Dental Sky listed function online. create a list of your regularly ordered items so you can simply add them all to your basket in one click! 3. Make as few orders as possible make a starting point of a simplified order process. Make bigger orders less often, as this will save you time and money, as the bigger orders will often get a more generous discount. Of course we know that making one order a month will be almost impossible, as there will always be the need to carry out specialized orders to cover your regular appointments, but reducing the number of orders made each month is easier to keep up the inventory. With fewer orders you save time to pack the products, adjust the stocks and make the same order. 4. Perform routine inventory checks At least once a month the purchaser should take note of product stock levels and update the inventory, comparing levels with previous months. In this way it is possible to anticipate the demand of each product and assess whether the product in question should be ordered more or less. Making sure you have the products you need at hand and the products you have supplied need sand226; I fill your limited storage space. For example, if after a few months of ordering you notice you have a scrap of polishing paste, yes suppose that you can lower the quantity you are ordering each month. 5. Register a list of all products used throughout the year An extremely boring but very necessary task. Having logs of all the products used, from where they were purchased and as aboveof the year will save time and confusion in subsequent years, especially the products your order seldom. By creating this record you have a reference to look at when placing future orders, which will allow you to monitor any cost or quantity increases and highlight any anomalies to make sure you don't overorder or overpay for supplies. 6. Stick to Your Budget Make sure you keep track of your budget carefully, over spending can lead to financial struggles which is something no one is particularly passionate about! Compare the prices of the monthly supplies and compare them with the expenditure of previous years, taking into account the expected growth, as this will lead to an increase in the costs of the supplies. Beware of any inconsistencies such large price increases, checking the situation in the shortest time possible to determine the cause and decide to keep in budget. Many manufacturers and distributors have sales like "buy four get one for free", which is a great way to keep budget on products that are used frequently. Try using private label products, you can save on various products to allow a larger budget for items that cannot be replaced by a cheaper alternative. Here at Dental Sky we have a wide range of branded R&D and Medibase products, from nitrile gloves to amalgam capsules! With these 6 tips put into practice (sorry for the pun), managing the supplies of the dental practice should be a little easier. Your company will be equipped to handle the difficult challenges that come with managing a large number of items. Bonus tip: Try working with one of our friendly and experienced account managers here at Dental Sky! They have a great knowledge of dental supplies and help keep the practices at above the ordering supplies. Can't you find the time to talk on the phone? Why? © do not try our user-friendly website? Get a loyalty point for every pound spent and cash in for big gifts, get an instant 2% discount, an extra 2% discount if you pay in advance and use our practical account manager to at the top of your command. 6 tips for effectively managing the inventory of supplies for dental practice

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